

Monitored Systems – Keyholder Details Application Form

Information

It is mandatory that this form be completed in full in order for us to apply for the remote signalling required for your alarm system.

A minimum of 2 keyholders are required and keyholders must be within a 20-minute travelling distance of the protected site.

Keyholders cannot be members of the same household, living at the same address.

Any forms not completed in full will be returned to the subscriber and will ultimately delay the connection of your remote monitoring.

The information supplied to us on this form will only ever be used in connection with the administration of your alarm system but may need to be passed to the local emergency services/local authority when requested by them.

Our remotely monitored alarms are monitored by Southern Monitoring Services. They can be contacted on 0844 871 2223. When you contact them, you will need your account number and site password. Your account number can be found on a sticker by the keypad/control panel for your alarm system. Your site password is set on the next page of this form.

Any updates to details will need to be supplied on a new form.

When completed, the form will need to be scanned and emailed to service@bw-tech.co.uk or sent to us at BW-Tech Fire & Security, 4 Queen Street, Bath, Avon BA1 1HE.

Terms & Conditions

- All Monitoring Contracts are on a 12-month minimum contract unless otherwise stated, this contract automatically renews unless notice is given on month 11.
- The remote monitoring equipment is owned by us and must be returned to us. Equipment not returned to us will be charged at £125.00+VAT.
- We require 30 days' notice to terminate a connection.
- No refunds are given for un-used connections.
- Invoices for connections are automatically issued via email on the 1st of the month in which they are due for renewal. Invoices have 30 days payment terms. Unpaid invoices after this 30-day payment period will then be temporarily suspended. Suspended systems will then be charged £45.00+VAT for reconnection. Connections that are suspended will remain connected to our Alarm Receiving Centre (ARC) for a further 30 days before they are disconnected from our ARC. Disconnected systems will no longer be serviced & maintained by us unless a new contract is put in place.

Please sign below to confirm agreement with the above Terms & Conditions.

Sign: _____

Print: _____

Position: _____

Date: _____

Please use block capitals when filling this form out.

Site Password: _____

Key Holder 1

Name: _____

Contact Telephone Number (24hrs): _____

Secondary Contact Telephone Number: _____

Signature to confirm they are willing to act as a key holder and are happy with the statement on data protection.

Sign: _____ Print: _____ Date: ____/____/____

Key Holder 2

Name: _____

Contact Telephone Number (24hrs): _____

Secondary Contact Telephone Number: _____

Signature to confirm they are willing to act as a key holder and are happy with the statement on data protection.

Sign: _____ Print: _____ Date: ____/____/____

Key Holder 3

Name: _____

Contact Telephone Number (24hrs): _____

Secondary Contact Telephone Number: _____

Signature to confirm they are willing to act as a key holder and are happy with the statement on data protection.

Sign: _____ Print: _____ Date: ____/____/____